### **INSTRUCTIONS FOR BIDDERS**

### **PUBLICATION REFERENCE: n°227.590**

By submitting its bid, the bidder accepts the entirely, without restriction, of the general and specific conditions ruling this contract, as being the sole basis of this bidding procedure, whatever his own terms of conditions of sale, to which it declares to renounce.

Bidders are deemed to have carefully reviewed and complied with all forms, instructions, contractual provisions and specifications contained in these bidding documents package.

The bidder who does not provide all the necessary information and documents within the required time will have its bid rejected. No reservations made in the bid in relation to the bidding documents package can be taken into account; any reservation may result in the immediate rejection of the bid without further evaluation.

These instructions to bidders define the rules for the submission, selection and implementation of contracts within the framework of this call for tenders, in accordance with the provisions of the Civipol Procurement Procedures Guide (DCI being mandated by Civipol to conduct this Call for Tenders), which applies to this call (available on the Internet at the following link: https://www.civipol.fr/fr/appel-d-offres),

The documents' package of this call for tenders is constituted as follows:

Part n°	Description
appendix 1	Supply Contract Notice, reference 227.590;
appendix 2	Instructions to bidders, reference 227.590;
appendix 3*	Draft supply contract, reference 227.590;
appendix 4*	Technical Specification « Night vision goggles », n° 226.709 V1 11/09/2024 et sa Compliance matrix
appendix 5*	Technical Specification « Thermal imaging binoculars » n° 226.708 V1 11/09/2024 et sa Compliance matrix
appendix 6*	Financial Offer form (to be returned completed);
appendix 7	Submission form (to be returned completed);
appendix 8	Declaration of honour form (to be returned completed).

Appendix\*:

will be submitted only after a signed non-disclosure agreement has been obtained.

## 1. Services to be provided

This project aims to equip border guard units in order to strengthen migration flow management operations and more specifically its aspects focused on surveillance, search and rescue in land and maritime Egyptian areas.

The purpose of this contract is the acquisition and delivery and after-sales guarantee, of night vision individual equipment:

- 300 Night vision goggles

And/or

- 300 Thermal imaging binoculars.

Bidders are authorized to submit bids:

- For both types of equipment (night vision goggles and thermal binoculars),
- One of the two types of equipment only (night vision goggles or thermal binoculars),

Bidders are not permitted to bid for a variant in addition to this bid.

# 2. Participation

Participation in the market is open to legal persons (participating either individually or in a grouping – solidarity consortium – of tenderers). Legal persons cannot find themselves in any of the exclusion situations mentioned in point 5 of Market Notice reference 227.590 and must fulfill the eligibility criterion mentioned in point 3 of this same Notice.

## 3. Origin (Not Applicable)

Tenderers or subcontractors established in countries under European Union sanction are excluded.

### 4. Currency

Bids must be made in Euros, excluding tax.

#### 5. Batches

This call for tenders consists of two lots:

Lot 1: 300 Night vision goggles

Lot 2:300 Thermal imaging binoculars

### 6. Validity period

Each bidder remains bound by his tender for a period of one hundred and eighty (180) days from the deadline for the submission of tenders.

### 7. Language of offers

Tenders, correspondence and tender-related documents exchanged between the tenderer and DCI must be written in French or English.

#### 8. Presentation of offers

8.1 Tenders must be received before the deadline specified in point 8.3. They must include all the documents specified in point 9 of these instructions.

Bids will comply with the following conditions:

- 8.2 All offers must be provided, complete electronically and deposited on the DCI's WSS platform.
- 8.3 All offers must be received by DCI before September 29, 2025 at 12:00 p.m. Paris time, deadline date and time.
- 8.4 All offers, including annexes, as well as all supporting documents must be submitted in the form of three files (one technical, one financial and one administrative) containing the contract reference.

Any modification or withdrawal of the bid submitted must be made before the deadline for submission of the bid, under the same conditions as indicated above. Only the last bid submitted will be taken into account.

### 9 Content of offers

All tenders submitted must comply with the requirements set out in the tender documents and include in particular:

# Part 1: the technical offer:

Part n°	Document to be provided in English language
CT 1.1	The detailed description of the goods supplied in accordance with the technical specifications, including the required documentation, including equipment maintenance items, and warranty conditions.
CT 1.2	The duly completed compliance matrices (included in the technical specifications).

# Part 2: the financial offer:

The bidder will complete the Unit Price Schedule (UPS) on the Workday Strategic Sourcing (WSS) portal.

Part n°	Document to be provided in French or English
CF 2.1	A financial offer, calculated on the basis of DPU <sup>1</sup> Alexandria delivery for the goods supplied.

### Part 3: Administrative documentation:

Part n°	Document to be provided in French (excepted CA 3.4) or English
CA 3.1	Any document justifying registration at the national level as a legal entity;

<sup>&</sup>lt;sup>1</sup> DPU (Delivered at Place Unloaded) — Incoterms 2020,

CA 3.2	The signed statement on honor;
CA 3.3	The certificate of vigilance issued by the collection agency to which you belong, which states in particular that you are up to date with all of your social obligations;
CA 3.4	A description of how the product warranty is organized in accordance with the general terms and conditions of the supply contract; in English language
CA 3.5	The certificate of professional civil liability;
CA 3.6	The duly authorized signature: an official document (statutes, power of attorney, declaration before a notary, etc.) proving that the person signing is authorized to do so on behalf of the entity/joint venture/consortium.
CA 3.7	The supplier declares on a free document that the products and services offered in the bid are not under the ITAR regime

## 10 Pricing

- 10.1 Bidder shall be deemed to have satisfied themselves prior to the submission of their bid, the accuracy and completeness of the latter, that they have taken into account all the elements necessary to the full and correct implementation of the contract and to include all costs in their rates and prices.
- 10.2 Depending on whether the supplies offered are locally manufactured or are to be imported into the beneficiary's country, bidders must calculate the price of their bid on one of the following bases:
  - a. For locally manufactured supplies, the price is to be calculated on the basis of delivery to the place and under the conditions indicated above;
  - b. For supplies to be imported into the beneficiary's country, the price must be calculated on the basis of delivery to the place and under the conditions indicated above, excluding all duties and taxes on the importation of supplies, including VAT, from which they are exempt.
- 10.3 The contract is for firm, non-revisable prices in Euros.

### 11 Additional information before the deadline for submission of tenders

Any question concerning this call for tenders must be submitted on the WSS platform at least fifteen (15) days before the deadline for submission of tenders appearing in point 18. DCI will respond to questions from all bidders at least (10) days prior to the bid submission deadline on the WSS platform. Clarifications or minor changes to the tender documents are published no later than ten (10) days before the deadline for submission of tenders on the WSS platform.DCI has no obligation to provide clarifications after this date.

Potential bidders seeking to arrange one-to-one meetings with DCI during the bidding period may be excluded from the bidding process.

### 12 Information meeting or on-site visit

N/A

### 13 Opening of offers

13.1 Bids will be opened on September 30, 2025 at 2:00 p.m. Paris time at DCI's offices by the committee designated for this purpose.

- 13.2 Any attempt by a bidder to influence the evaluation committee in the examination, clarification, evaluation and comparison of bids or to obtain information on the progress of the procedure or to influence DCI in its decision relating to the award of the contract shall result in immediate rejection of its offer, non-exclusive of legal proceedings.
- 13.3 Bids that do not conform to the form will be discarded from the evaluation process.

#### 14 Bid evaluation

The evaluation of the offers takes place through a process in 3 successive steps:

- 1. Administrative compliance of offers,
- 2. Technical compliance of offers,
- 3 Financial evaluation

DCI reserves the right to proceed with clarifications of the offers received during this evaluation phase.

14.1 Examination of the administrative compliance of offers

The purpose of this phase is to verify that the bid complies, in substance, with the administrative requirements of the bidding documents. A bid is considered compliant when it complies with all the conditions, terms and specifications contained in the bidding documents, without deviation or restriction.

Bids that are not administratively compliant will be discarded from further evaluation.

14.2 Examination of the technical conformity of offers

Only administratively compliant offers will be evaluated technically. Thus, at the end of the analysis of the administrative compliance of the offers, the evaluation committee will make a judgment on the technical compliance of each administratively compliant offer and will classify the remaining offers into two categories: technically compliant and non-compliant.

The minimum qualifications required must be assessed at this stage (see selection criteria on the contract notice).

Technical evaluation includes verification of the equipment's exportability. Only equipment classified as dual-use will be considered.

# 14.3 Financial evaluation

- a) Bids found to be technically compliant will be subject to verification for possible arithmetic errors in calculations and totals. The evaluation committee will correct errors as follows:
  - When there is a discrepancy between the amount indicated in figures and that indicated in words, the amount in words prevails.
  - When there is a discrepancy between a unit price and the total amount obtained by multiplying this unit price by the quantity, the indicated unit price prevails.

### 14.4 Selection criteria

The selection criteria are detailed in the contract notice. They are based on the bidder's economic and financial capacity, professional capability and technical capacity.

### 14.5 Award criteria

The only award criterion will be the price. The contract will be awarded to the lowest priced recognized compliant offer and below the maximal budget.

As soon as it has made its choice, DCI notifies all other bidders in writing that their bids have been rejected.

# 15 Signature of the contract

- 15.1 The successful tenderer is informed in writing that his tender has been accepted (notification of contract award). Before signing the contract, the successful tenderer must submit a statement attesting that, since the date of establishment of this evidence, his situation has not changed.
- 15.2 The successful tenderer must also produce proof of his financial and economic situation and his technical and professional capacity in accordance with the selection criteria as specified in the contract notice.
- 15.3 If the successful tenderer fails to provide such evidence or declarations or proof of his financial and economic situation and his technical and professional capacity within 15 calendar days from the notification of the award of the contract or it is found that he has provided false information, the award of the contract will be considered null and void. In this case, DCI may award the contract to the second lowest among the tenderers or cancel the tender procedure.
- 15.4 Within 15 days of receipt of the signed contract by DCI, the contractor must sign and return the contract. Upon signature, the contractor becomes the holder of the contract, and the contract enters into force.